

MINUTES OF THE MEETING OF  
DISTRICT DISASTER MANAGEMENT AUTHORITY  
HELD ON 18.08.2011 AT 11.00 A.M. AT GOLDEN JUBILEE HALL,  
COLLECTORATE, NELLORE - SRI POTTI SRIRAMULU  
NELLORE DISTRICT.

**OFFICERS PRESENT:**

1. Sri B.Sreedhar, I.A.S., Collector and District Magistrate & Chair Person (Ex-Officio)
2. Sri B.V. Ramana Kumar, I.P.S., Superintendent of Police and Member (Ex-Officio)
3. Sri Saurabh Gaur, IAS., : Joint Collector & Addl. District Magistrate and Member Convener (Ex-officio), Chief Executive Officer, D.D.M.A.,
- 4 Sri G.V.Jayaramaiah : Chief Executive Officer, Z.P.P.Nellore and Member (Ex-officio) D.D.M.A.
5. Sri G.Nasara Reddy : Addl. Project Director, D.R.D.A. and (On behalf of P.D. DRDA) Member (Ex-officio), D.D.M.A.
6. Dr.T.Venkata Ramana Reddy : District Medical & Health Officer and Member (Ex-officio), D.D.M.A.

According to Sec.25 of Disaster Management Act, 2005 (Act 53/05), District Disaster Management Authority has been constituted with 7 members. A meeting has been convened on 18.08.2011 at 11.00 A.M. by the Collector & District Magistrate and Chir person, D.D.M.A., and a quorum was achieved as 5 members including Member Convener were present. (Vide Rule 11 (5) of D.M.Rules, 2007).

At the outset, the Collector has informed that, D.D.M.A.meeting has to be conducted statutorily for every three months. There are special officers for each coastal and flood prone mandals in the District. The Special Officer, Tahsildar and Mandal Parishad Development Officer shall work as a team during Disaster. All the line Departments have to update the communication plan at the cutting edge level and furnish

phone Nos.of their department field officers to the Special officer, M.P.D.O., Tahsildar and S.H.O., of the Mandal concerned. The officers concerned should visit the vulnerable villages early before heavy rains/floods to get awareness. The Collector further instructed to conduct cyclone meetings at Divisinal level and Mandal level for preparedness and coordination.

The Joint Collector instructed to update the mobile numbers of the officers and other public involved in mitigation operations, within a week in cyclone communication plan.

The following decisions have been taken during the D.D.M.A.meeting.

#### **1. FISHERIES DEPARTMENT:**

- 1 It is decided that the existing boats shall be kept in a running condition by completing required repairs by 15-09-11. Additional boats shall be kept in a running condition by lending them to reuted societies on a nominal rent. These should not be kept in the offices.
- 2 Fishery authorities should maintain good rapport with the owners of the Boats intended to be acquired for cyclone operation.
- 3 Engines with 10 horse power and above, should be identified and arrangements should be made to hire them whenever required for boats.
- 4 Placement and transportation of the boats to the required places should be identified early.
5. Swimmers list shall be kept updated and be made available with the Special officer, M.P.D.O., Tahsildar and S.H.O., of the Mandal concerned and at District level by 5-09-11
6. Conduct meeting with all concerned and issue instructions to attend rescue operations during calamity.

*Action: Joint Director, Fisheries, Nellore*

#### **2. MEDICAL & HEALTH DEPARTMENT**

- 1 Sufficient Medical and Paramedical staff shall be positioned in all the vulnerable Mandals. All the Primary Health Centres have to be supplied with sufficient essential life saving drugs before the of Cyclone period.

- 2 First aid centres should be arranged in all the cyclone centres. For each relief centre one ANM/MPHA and ASHA workers shall be arranged to attend to the relief work.
- 3 Hygienic measures have to be taken in co-ordination with the District Panchyat Officer in all the vulnerable areas post cyclone.
- 4 Private Ambulances have to be requisitioned wherever necessary and database with required particulars have to be made available.
- 5 Phone Nos. of all the field level staff such as ANM/ASHA Workers/ MPHS etc., shall be updated and information has to be furnished to Collectorate, Nellore by 31-08-11.
- 6 Conduct meeting with all concerned at District level by 5-09-11 and issue instructions to provide all necessary medical assistance during calamity..

Action: District Medical & Health Officer, Nellore

### **3. ROADS & BUILDINGS**

- 1 The Superintending Engineer, R&B, informed that the 10 Power Saws, pneumatic saws have been procured, and are in good condition.
- 2 The R&B Roads, causeways, bridges etc., that have been frequently damaged or submerged during cyclones are identified as vulnerable and such list should be supplied along with maps by 5-09-11.
- 3 Information pertaining to the availability of Power Saws, Generators, Contractors for hiring of JCBs etc., has been furnished.
- 4 All the above information should be available with the Divisional and Mandal level officers concerned.
- 5 Conduct meeting with all concerned at District level by 5-09-11 and issue instructions to attend cyclone works during calamity.

Action : Superintending Engineer, R&B Nellore

### **4. CYCLONE SHELTERS**

- 1 The S.E.(P.R) informed that out of 178 Cyclone shelters, 157 shelters are useful and 71 are in occupation. The A.E., PR shall see that occupants should be vacated in coordination with the Tahsildar and V.R.O.,
- 2 All the Cyclone Shelters in the District have to be inspected. Dilapidated Buildings should be identified so that these shall not be used for shelter in times of calamity.
- 3 The Superintending Engineer, PR has informed that 91 Cyclone Shelter buildings are being repaired with cost of Rs. 115.26 lakhs, sanctioned under 'Laila Buildings' for the year 2010-11, will be completed by the end of September-2011.
- 4 Proposals have been submitted for 102 cyclone shelters with an estimate of Rs.115.25 lakhs to the Chief Engineer, Panchayat Raj, Hyderabad for the year 2011-12.
- 5 There are 8 Nos of roads leading to Cyclone Shelters sanctioned under NCRMP programme with an estimate cost Rs.552.00 lakhs. The works are in progress.
- 6 The list of vulnerable P.R.roads, causeways etc., should be prepared and marked on the maps for reference. Alternate roads / routes should be identified to such vulnerable points and the villages. The maps with such vulnerable roads and alternate routes should be supplied within one week.
- 7 Conduct meeting with all concerned at District level by 5-09-11 and issue instructions to attend cyclone works during calamity.

Action: Superintending Engineer, P.R. Nellore & All Tahsildars.

#### **5. FIRE SERVICES DEPARTMENT:**

- 1 District Fire Officer informed that there are 12 fire stations in the District , 13 water tenders, 15 portable pumps, 13 nylon ropes, 13 ladders, 8 B.A.sets, 12 torches, 24 life buoys, 27 life jackets and 1 aska lamp and all the rescue operating equipment is in good condition.

- 2 The District Fire Officer informed that Auto pro lamps are proposed to put in every Fire Station. Three new Fire Stations are proposed in the District, at Kovur, Marrispadu and Surveypalli and proposals have been submitted to the Govt.,
- 3 During Cyclone, one Fire Tender should be placed at the disposal of each Special Officer of Coastal Mandals. Necessary arrangements should be made for deputing personnel and tenders from unaffected areas.
- 4 The emergency equipment viz., Life Jackets, Life Buoys, Dragon Lights, Glow lights, Ropes and other rescue operating equipment shall be kept ready in good condition by periodically checking and utilizing these through out the year so that they become useful in time of need.
- 5 Conduct meeting with all concerned at District level by 5-09-11 and issue instructions to attend rescue operations during cyclone time.

*Action: District Fire Officer, Nellore*

## **6. DRINKING WATER**

- 1 All the drinking water sources have to be inspected before the onset of Cyclone season i.e., by the end of August every year, in Cyclone prone Mandals and undertake repairs wherever necessary. Sufficient safe drinking water should be ensured to all the people in such areas and also in the Cyclone shelters.
- 2 List of vulnerable places and villages should be prepared for transportation of drinking water and marked on the maps for reference.
- 3 Advance Action plans should be put in place for transportation of drinking water in the Cyclone affected areas.

*Action: Superintending Engineer, R.W.S. and Sanitation, Nellore  
Superintending Engineer, Public Health, Nellore  
District Panchayat Officer, Nellore  
Commissioner, Municipal Corporation, Nellore  
Municipal Commissioner, Kavali/Gudur/Venkatagiri*

## **7. HAM RADIO/EARLY WARNING SYSTEM**

- 1 Periodical check up of all the wireless Communication equipment shall be done and equipment shall be kept in good condition.

- 2 Early Warning Systems had been deployed in 30 villages in the year 2008 under UNDP programme. Almost all the systems have become useless for communication purposes due to lack of maintenance. However the EWS in such villages should be checked by the technical staff along with local R.Is of each Mandal and status report on each of the EWS should be furnished by 31-08-11. The E.W.S. that may be put to any usage shall be taken up for repair immediately on submission of such status reports.
- 3 The list of Ham Radio Operators should be updated along with their contact details by the end of August, 2011.
- 4 Revenue department wireless sets , Zilla Parishad wireless sets and police department wireless sets should work in coordination during cyclone time.

**Action:** *Tahsildar concerned*  
*Secretary, Ham Radio Club*  
*Collectorate, Nellore*

#### **8. AP SPDCL**

- 1 The S.E., APSPDCL, Nellore has informed that the checking of all the Sub Stations in the Coastal Mandals is completed.
- 2 Pre monsoon inspections are completed by the teams for all the feeder lines and informed to all Municipalities.
- 3 Information on all dedicated feeders that are meant for water supply points, shall be furnished by 5-09-11.
- 4 Assistance of R&B authorities, Municipal and local bodies authorities should be taken in procurement of power saws and other cutting equipment especially when there are power supply interruptions due to falling of trees on the feeder lines etc.
- 5 Conduct meeting with all concerned at distant level by 5-09-11 and issue instructions for attending emergency works during calamities.

*Action: Superintending Engineer, APSPDCL, Nellore*

## **9. I&CAD**

1. The Superintending Engineer, I& CAD, informed that a Flood control room is opened in Irrigation Circle Office to work round the clock, with Telephone No.0861-2327658.
2. The S.E., informed that 1,87,000 empty cement bags and country wood bellies are required in the District and Rs.25.00 lakhs is to be allocated well in advance of the flood season for procurement of empty cement bags and country wood bellies. The S.E., further informed that empty cement bags are to be kept in different locations of the District, so that they can be moved immediately to the needy places whenever contingency arises.
3. The S.E., further informed that a Excavator, a Dozer, 6 Tippers and 2 Jeeps with Winches are required to face cyclone in the District were established..
4. There are 9 fixed wireless sets and one fixed mobile wireless set at various places in the District.
5. Necessary teams will be formed during cyclone by Executive Engineers concerned to take suitable action like closure of breaches , cut off the supplies through channels and opening the surplus arrangements etc.,
6. Flood material stores particulars would be placed before the notice boards of offices of Tahildar, MPDO, MAO and SHO., for information to the public.
7. Conduct meeting with all concerned at District level by 5-09-11 and issue necessary instructions for attending emergency works during Calamity.

*Action: Superintending Engineer,  
I&CAD.,*

## **10. R.T.C. Buses:**

1. The Regional Manager, APSRTC., Nellore has informed that there are 10 RTC Depots and 890 buses in Nellore District.
- 2.It is decided that the Buses should be supplied for evacuation of the people from the vulnerable places to cyclone shelters/ Rehabilitation centre, before onset of cyclone and for dropping the same people from cyclone shelter/Rehabilitation centre to their villages after off set of cyclone, after placing the requisition.

3. The buses should be stopped in all routes covered under vulnerable villages during the calamity.
4. Conduct meeting with all concerned at District level by 5-09-1 and issue necessary instructions for attending emergency works during calamity.

*Regional Manager, APSRTC., Nellore*

## 11. Civil Supplies

1. The D.S.O., Nellore has informed that required quantity of Rice has been made available in the all MLS points and required quantity of K.Oil has been kept ready with the all concerned whole sale dealers.
2. The D.S.O., further informed that required quantity of HSD and Petrol has been kept available in petrol Bunks in all coastal Mandals and Flood affected Mandals.
3. Conduct meeting with all petrol bunk owners by 5-09-11 and instruct them to provide sufficient HSD/Petrol to the vehicles used for cyclone relief / rehabilitation operations.

## 12. Agriculture

1. It has been decided that the crop damages to be enumerated by forming teams with MAOs and AEOs in all affected areas and relief assistance for input subsidy to be given to the eligible small and marginal farmers whose agriculture and horticulture crops were damaged due to Cyclone/Heavy rains, as per the norms and as per orders issued by Govt., from time to time.
2. Further, make necessary arrangements for distribution of seed and other agricultural items to the eligible small / marginal farmers, after off set of cyclone in affected area.
3. Conduct meeting with all the concerned by 5-09-11 and issue instructions to them to take necessary arrangements for enumeration of crop damages after calamity.

*Action: Joint Director, Agriculture*

### 13. Animal Husbandry

1. It has been decided that all the veterinary hospitals in the District have to be supplied with sufficient essential medicines and vaccines for animals before onset of Cyclone.
2. Identification of safe places for animals in vulnerable villages and allotment of
3. care takers along with supply of sufficient fodder and water should be done before onset of Cyclone.
4. Teams should be formed to remove the carcasses of animals, once cyclone recedes.
5. Conduct meeting with all concerned at District level by 5-09-11 and issue necessary instructions for attending emergency works during emergency.

*Action: Joint Director, Animal Husbandry*

### 14. Police Department

1. The Superintendent of Police expressed his view that the police wireless and Revenue wireless sets should work in coordination during cyclone period.
2. Wire less sets and other communication systems should be used strictly by officials concerned. They should be out of reach to the public.
3. The police should assist during evacuation of the people from vulnerable areas to cyclone shelters. They should also take measures to protect the properties in the evacuated villages as well as at the Cyclone shelters.
4. All the officers involved in cyclone operations should maintain one additional battery for mobile phones during cyclone periods to avoid communication failure.

**Action: Superintendent of Police, Nellore**

### 15. Municipal Corporation, Nellore

1. The Commissioner, Corporation of Nellore Municipality informed that High capacity horse power engines are set up at Railway underbridges in the town to weeding out rain water.

2. There are 10 cyclone teams in the Municipal Corporation, which were allotted to vulnerable areas in the town. The teams should take necessary action whenever heavy rains/cyclone starts.

*Action: Commissioner, Corporation of Nellore Municipality*

## **16. COLLECTORATE**

1. The three Revenue Divisional officers have informed that the Mandals are adequately stocked with utensils, ropes, torch lights, Life Buoys, Life Jackets, Public Announcement Systems, Micro Phones and speakers etc., before on set of Cyclones.
2. Similarly all Coastal Mandal offices have been supplied with Generators, Life Jackets, Life Buoys, Dragon Lights, Kerosene, ropes, phenyl bleaching powder etc.

*Action: Collectorate, Nellore*

Sd/-B.Sreehdhar,  
Collector and District Magistrate

&

Chair person, DDMA.,

/By order/

Gazetted Superintendent(H)

To

The Officers concerned

Copy submitted to the Commissioner for Disaster Management & E.O.Prl. Secretary to Government, Revenue (D.M.) Department, Andhra Pradesh, Secretariat, Hyderabad.